

RABC Executive Meeting held November 15, 2017

Attendees: Mike Yee, Chris Trothen, Jackie Tsang, Mike Conway, Mike Bitten (Club Professional), Nancy Kirkwood (RA recreation).

Absent: David Kurtz.

6:20 pm: Meeting called to order.

Approval of Minutes from previous meeting: Motion by Mike Y to approve minutes of October meeting, seconded by Chris. Motion passed. Approval of minutes from August meeting was deferred to next meeting.

Communications Update: Nancy announced that Jill will be taking over for Emily as contact person for the Club. The RA will be updating it's website over the next year in an effort to improve services to members. Club emails should all go out through Constant Contact in order to comply with anti-Spam legislation.

Old Business:

RABC Team Invitational: Projected date has been selected as the last Saturday and Sunday in May (May 27-28, 2017).

Membership Hold Proposal: Badminton Members can only put their membership on hold in the case of an injury with supporting documentation from a doctor. In the instance of a member leaving town for work or a family emergency a pro-rated refund is generally arranged rather than a membership hold. The RA Lifefit membership can be put on hold because that is the standard for competition in the fitness industry. This policy will not be approved for other Clubs at the RA.

New Morning Membership Proposal: Mike Y has sent Chris some initiatives for morning membership. The RA will not support removing revenue from the Club by reducing the cost of morning membership.

Club Bylaws: Kelly has received an update of the Club Bylaws for review. Following the review, updated Bylaws will be made available to Club members for review and approval at the Club AGM.

Service Level Agreement: The RA will look at incorporating the framework of the service level agreement into the Operations Guide that they are in the process of preparing. This is designed to make clear the responsibilities of both Clubs and the RA in the services that are provided. This document should be available in 2018.

New Business:

Budget Review: Chris presented the proposed budget changes for 2018 which included increased spending for tournaments, morning and social portfolios. Generally, program revenue has increased and membership revenue is falling so Chris has had discussions with

the RA about promoting Club membership. The RA has invited a group of students in to look at the perception of the RA in the community and how the RA is marketed. A budget item has been added to provide refreshments/ food at the AGM following discussions with Nancy and Kelly that the event should be more formalized. Capital expenses such as the purchase of court mats are not to be included in the operational budget. Formal capital expenditure proposals should be submitted to the RA by mid-December. Mike Y asked for an increase to buy T-shirts for members. Camp revenue was slightly above budget for the year.

New Years Membership Offer: The RA will run a promotional membership offer for several Clubs including badminton directed at new members. The current proposal is expected to be a three month limited access membership available only to new members.

Ladies Doubles Ladder Open House: The RABC will invite the public to participate in the Ladies doubles ladder on November 26 in order to generate interest and improve the program's participation numbers.

Christmas Tournament: Mike B will meet with Nancy to finalize the poster, removing the fund raiser portion. Arrangements for the bar and food will be made by Jackie. Player awards will be presented around noon on Saturday. Mike Y proposed that Club executive members and pros have their entry fees waived, seconded by Jackie. Motion passed.

Website Content: Chris asked for posters for coming events be sent to him so that they can be promoted through the Club website.

Outstanding Issues with RA: Chris has forwarded a summary of his meeting with Kelly and Nancy regarding various issue that he would like the RA to look into. Issues included extending morning membership hours which the RA will not do. Also discussed was the seniors club which offers two sessions of badminton per week included in their membership. Nancy has sent an email to Chris addressing the issues that he had put forth at their meeting in June.

Member Survey: Chris would like to circulate a survey to members asking for input and assessing interest in volunteering and contributing to Club projects.

Sunday Team League: The league has wrapped up for the fall session and members are looking forward to the new session in January.

Motion to Adjourn: Meeting adjourned at 7:27 pm.