AQUATICS INSTRUCTOR

Position Number:	Recreation, Sport & Fitness
Position Title:	Aquatics Instructor
Status:	Seasonal position
Reports To:	Summer Program Coordinator
Dept:	Recreation, Sport and Fitness Services

Purpose:

To provide excellent instruction to those registered in the RA's learn-to-swim program.

Duties & Responsibilities:

Under the direction of the Pool Supervisor and Head Lifeguard, the Aquatic Instructor shall:

- Deliver top quality Red Cross and/or Lifesaving instructional swimming programs.
- Provide safety supervision and emergency response and treatment as required.
- Present a professional appearance and attitude at all times.
- Maintains a high standard of customer service.
- Evaluate and monitor candidates' performance and maintains records.
- Complete report cards, lesson plans and other requirements in a timely manner.
- Provide feedback to students and parents in relation to the candidate's progress.
- Be responsible for aquatic equipment while in your possession.
- Execute cleaning and maintenance duties within the Aquatics facilities.
- Perform cashier/clerical duties as required.
- Work cooperatively with RA employees and all members of the Summer Program Team.
- Attend all pre-season and in season training sessions and regular staff meetings.
- Administer first aid according to RA protocol.
- Work cooperatively with RA employees and all members of the Summer Program Team, and complete other duties as assigned.

Prerequisites:

- Minimum age is 16 years of age
- Current Red Cross Instructor certificate
- Current Lifesaving Society Instructor certificate (preferred)
- Current NLS (National Lifeguard Service) award
- Current Standard First Aid and CPR certificate, Ottawa Police Records Check
- Strong communication, leadership and organizational skills required.
- Preference is given to bilingual candidates with previous aquatic instructional experience and the above qualifications.

All candidates must successfully complete a water screening and interview.