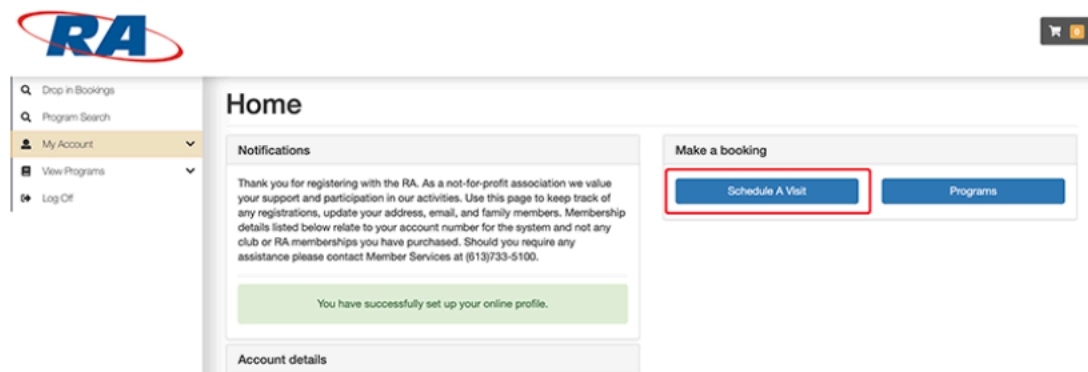


How to Book your Archery session

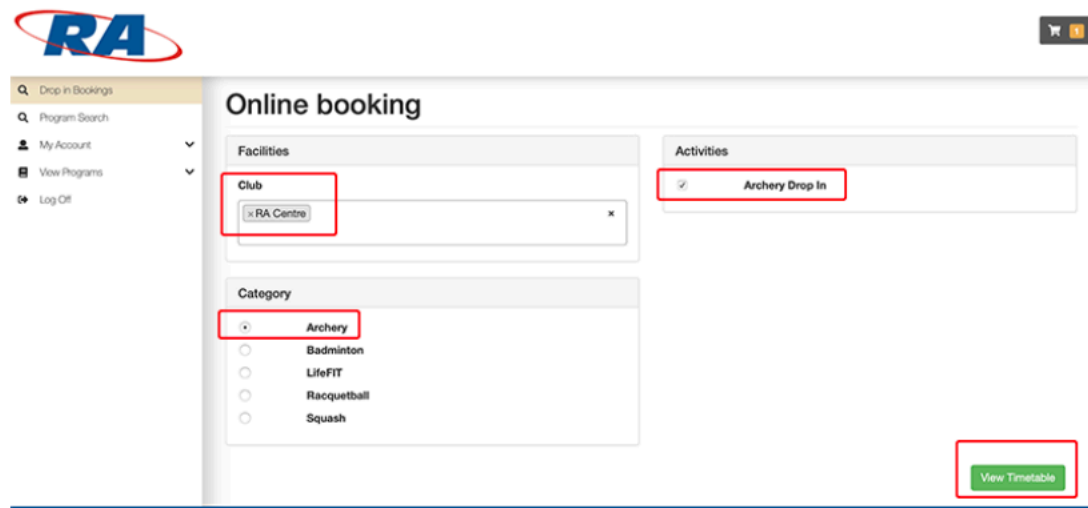
Login to your **PlayRA** on-line registration account.

Once you have logged in, you will be on the Home page. Please select "Schedule a visit" on the right hand side of the screen.

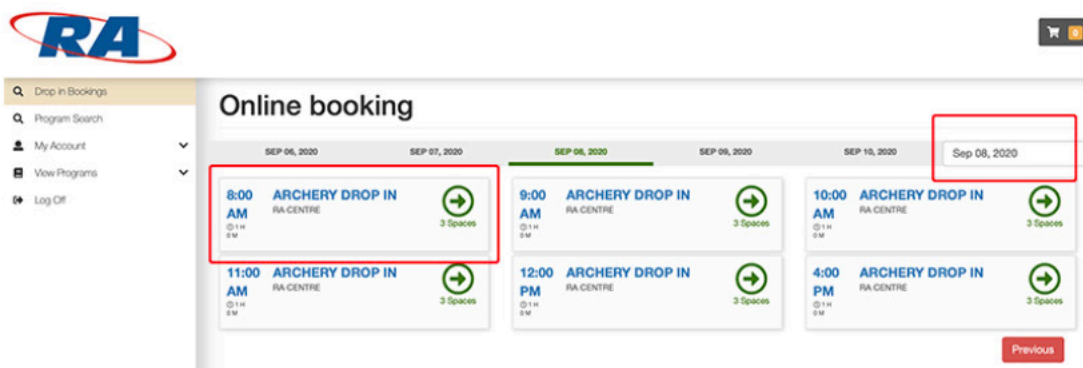


This will take you to the Online Booking page.

- Select **RA Centre** from the drop-down menu under Facilities - Club - *Be sure to do this first!*
- Select **Archery** under Category
- Select **Archery Drop in** under Activities
- Click on green **View Timetable** button at lower right of screen

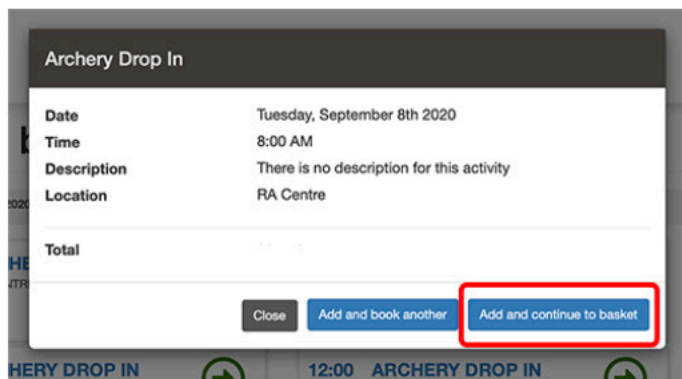


- Select the date for which you wish to book.
- You will now see all the available time slots. Each time slot will have a number below the arrow, this is the number of lanes available during this time slot. If you notice FULL this means there are no available lanes during this time slot.
- Click on the time you wish to book.

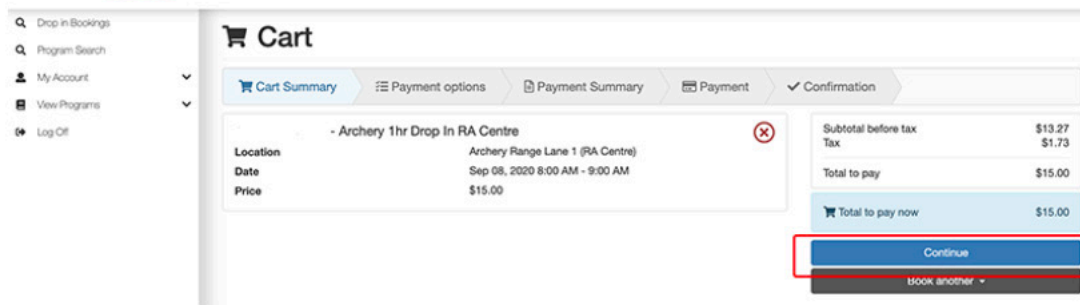


You are now in the Archery Drop in window

- Click on **add and continue to basket**.
- You will be taken to your Cart



- Click on **Continue** and proceed to make your payment to complete your reservation.
If you are an Active Archery Club member your check out fee will be \$0.00
- You will receive an email to confirm your booking.



How to View and or Cancel a Court Booking

In the event you wish to cancel your Booking you can easily do so from your account. Please note if the booking was completed through the Club Pro you will need to cancel through him.

Courts must be cancelled 48 hours in advance.

Login to your [PlayRA](#) on-line registration account.

Once you have logged in, you will be on the Home page. Please select "View Programs" from the left panel.



Home

Notifications

Thank you for registering with the RA. As a not-for-profit association we value your support and participation in our activities. Use this page to keep track of any registrations, update your address, email, and family members. Membership details listed below relate to your account number for the system and not any club or RA memberships you have purchased. Should you require any assistance please contact Member Services at (613)733-5100.

You have successfully set up your online profile.

Account details

Make a booking

Schedule A Visit Programs

You are now on the View bookings page

- Select "Drop in Bookings"

View bookings

Programs (0)

Drop in Bookings (1)

Badminton Court Booking

Location: Badminton Court 1 (RA Centre)

Date: Sep 08, 2020 8:00 AM - 9:00 AM

Enrolled

Cancel

To cancel a booking, simply select the booking time and hit the red "Cancel" button.

View bookings

Programs (0)

Drop in Bookings (1)

Confirm cancellation?

Cancel Confirm

Confirm cancellation.